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Notice Public Governing Board Meeting of the Taholah School District No. 77

Notice is hereby given to the general public that the Governing Board of the Taholah School District No. 77 will convene a Special Session Board Meeting open to the public on **Wednesday, December 12, 2018 beginning at 3:00 pm (PST) in the Taholah Board Room for a Work Study Session. The regular meeting will begin at approximately 4:30 pm following the study session.** Information regarding agenda items may be reviewed in the District Administrative Offices. If any disabled person needs any type of accommodation, please notify the District Office at (360) 276-4780 prior to the time scheduled for the meeting.



Wednesday, December 12, 2018

Board Meeting

3:00 pm Taholah Board Room – School Board Work Study Session

4:30 pm- Regular Session

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Call to Order 3:00 pm for work study session until 4:30 pm. Manuhula Barcham from OSPI was present to work with the Board during the Work Study session.

1. Roll Call of Board of Directors by Dr. Kathleen Werner
 - Merian Juneau- present
 - Tony Kramer- present
 - Gina James-present
 - Tyson Johnston-absent
 - Kathy Law- present

2. Pledge of Allegiance
3. Consent Agenda

On a motion by Tony Kramer and seconded by Gina James, the Board approved the change to the agenda to add one action item and one informational item. All were in favor. The motion was carried.

Approval of Minutes
November 14, 2018
November 19, 2018 (meeting cancelled)

On a motion by Tony Kramer and seconded by Gina James, the Board approved the Minutes from the November 14, 2018. All were in favor. The motion was carried.

4. Academic Counselor Report- Danielle Rosetta. It was determined that Danielle Rosetta would present at the next scheduled Board meeting.
5. Public Input*- no members of the public present.



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***issues of concern must follow chain of command**

6. Staff / Student Input*- *presentations of programs/*issues of concern must follow chain of command.
Staff present: Patricia Larriva, Edcelena James, Connie Becker

7. Action Items:

- Selection of Superintendent Evaluation format.

On a motion by Tony Kramer and seconded by Gina James, the Board approved the WSSDA Evaluation form to complete by January 31, 2019. All were in favor. The motion was carried.

- Approval of Post Season Sports Contracts:
 - Girls HS Volleyball Kassandra Markishtum
 - Boys HS Football Donald Waugh
 - Boys Football Asst. Coach Jordan St. Germaine

On a motion by Tony Kramer and seconded by Gina James, the Board approved the Post Season contracts for Kassandra Markishtum, Donald Waugh and Jordan St. Germaine in the amount of \$250.00 each. All were in favor. The motion was carried.

- Approval of 1% Grant Requests
 - Hannah Ridley
 - Tootie James
 - 1. 8th Grade
 - 2. Quinault Culture
 - Rochel White
 - Craig Harold

On a motion by Tony Kramer and seconded by Merian Juneau, the Board approved the 1% proposals to be submitted for Hannah Ridley, Tootie James, Rochel White and Craig Harold. All were in favor. The motion was carried.

- Approval of Graduation Date(s) for Middle School June 10, 2019
- Approval of Graduation Date for High School June 7, 2019

On a motion by Gina James and seconded by Tony Kramer, the Board dates above for Middle School and High School of June 7, 2019 and June 10, 2019, respectively. All were in favor. The motion was carried.

- Approval of new Athletic Handbook. The Board reviewed the draft Athletic handbook and recommended some changes. The changes were made and the revised version will be presented to the Board at the January 16, 2019 meeting for approval. The approved revised version will be posted on the Taholah School District website once approved.

- Approval of Wrestling Coach Contract

On a motion by Tony Kramer and seconded by Gina James, the Board approved the contract for wrestling coach Mike Weidman. All were in favor. The motion was carried.

- Approval of New Hire Melissa Van Horn and her Contracts

On a motion by Merian Juneau and seconded by Tony Kramer, the Board approved the hiring of Melissa Van Horn and her contracts. . All were in favor. The motion was carried.



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- Judi Conway resignation

On a motion by Merian Juneau and seconded by Tony Kramer, the Board approved the resignation of Judi Conway. . All were in favor. The motion was carried.

8. Approval of Vouchers
9. (added action item) Athletic teams stopping for food on away game trips.

On a motion by Gina James and seconded by Merian Juneau, the Board approved the athletic teams stopping at restaurants so students could purchase meals at their own expense. Taholah School District will still provide sack lunches. All were in favor. The motion was carried.

Fund Expenditures

1. AP Run-December 6, 2018
Total Amount: General Fund \$26,484.67
Warrant #s 362287 through 362310
2. AP Run – November 20, 2018
Total Amount \$38,129.02
Warrant # 36264 through 362286
3. ASB Accounts Payable 12/10/2018
Warrant # 362311
\$556.63

On a motion by Gina James and seconded by Merian Juneau, the Board approved the AP runs listed above on December 6, 2018, November 20, 2018 and December 10, 2018. All were in favor. The motion was carried.

Salary Gross and Benefits

December 21, 2018

Total Amount: **\$302,185.62**

Warrant #s 900003602 to 900003639 and #s362312 to 362321

On a motion by Tony Kramer and seconded by Merian Juneau, the Board approved the salary and gross benefits for payroll dated December 21, 2018 in the amount of \$302,185.62. All were in favor. The motion was carried.

*Edcelena James- Budget Status Report, Fund Balance Report and County Treasurer Report
Edcelena presented the County Treasurer report which supports the Fund Balance Report and the Budget Status report. Edcelena proposes that the district no longer provide December paychecks earlier than the end of the month. It has been the practice to issue payroll on the last day of school for December and she would like to change starting next year. This will be an action item on the January agenda next month.

The food service program is in the process of changing from the keypad system the school currently uses to a bar code scanning system.



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There were no new uniform purchases this year for winter sports. The coaches were able to locate enough uniforms for the players. The district is providing lanyards to staff because they will be required. The ASB will be selling them to students.

QIN purchases Taholah School sporting event tickets for seniors. Currently QIN pays once at the end of the year. If the school bills them monthly, payment will be made monthly.

10. Informational item: Tony Kramer

Tony Kramer's company would like to donate \$2500.00 to Taholah School District to be used specifically for district curriculum needs.

11. Principal Report:

- District leadership has been meeting with OSSI partners and have completed some training.
- The Comprehensive School iGrant has been completed and submitted. This grant assists with professional development, training for teachers and technology for students.
- The first round of teacher observations has been completed.
- There is a slight drop in ISS referrals since new teacher Melissa Van Horn has been teaching ELA in the middle grades.
- There was a small flood in the middle school wing a few weeks ago. Three classrooms were damaged. Repairs and cleanup are underway. One classroom decided to stay permanently in the location it moved to due to flooding.
- Four teachers are attending a Love & Logic conference on Thursday, December 13, 2018. This is a program that is part of the Positive Behavior Intervention System (PBIS) program. This is one area of recommendation from the OSSI partners.
- The principal and SPED director attended a conference for effective Professional Learning Communities. This provides a foundation for the training on Resilience and children affected by trauma.
- Dr. Werner, Patti Larriva and Edcelena James just returned from the annual Impact Aid conference. They learned a lot about the grant process and how others are using impact aid in their schools. They returned with a lot of new ideas.
- TSD held another family involvement night, Elder dinner and rededication of the totem pole. It was a great success. Many thanks to Tootie James who led the evening with her crew and staff members.
- Upcoming events;
 - School wide door decorating contest through December 21, 2018
 - Winter program December 20, 2018 at 6:30 pm

12. Superintendent Report

- Generation on the Rise created by the students, led by the Junior class. This is new school Code of Conduct created and developed by the students. All classes participated.
- Trainings :
 - WSSDA annual conference in November attended by Superintendent
 - Teacher engagement



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- Assessments
- Student safety
- Resilience can be taught
- Statewide social-emotional learning update
- WASA Early Career –New Superintendents
 - Reminder of the importance of connecting with all stakeholders plus secrets to success is to stay in love with what you do.
- ESD Meetings:
 - Half of Washington school districts will be in the red next year
 - Need to move stipends to salary
 - SEBB insurance
 - SPED funding
 - Platform
- Safety Meetings:
 - Locks replaced and camera installed
 - Parking concerns
 - Lockdown needs (intercom system)
 - There are safety concerns at the Front Desk/School Entrance
- Meeting at Grays Harbor College with Jerry Walther to work on
- New ELA teacher Melissa Van Horn hired. She started as employee on November 26, 2018 and had been a substitute since November 2, 2018

13. Policy Development

First Reading:

- a) Policy: 6000 - Program Planning, Budget Preparation, Adoption, and Implementation
- b) Policy 6630 - Driver Training and Responsibility
- c) Policy 4500 - Unmanned Aircraft System and Model Aircraft (Drones)
- d) Policy 5006 – Certification Revocation
- e) Policy 5001 – Hiring of Retired School Employees
- f) Policy 5201 – Drug-Free Schools, Community and Workplace

Second Reading:

- a) Policy: 3143 District Notification of Juvenile Offenders
- b) Procedure 3143P: District Notification of Juvenile Offenders
- c) Policy 5000: Recruitment and Selection of Staff
- d) Procedure 5000P Procedures for Recruitment and Selection of Staff
- e) Procedure 2190P Highly Capable Programs
- f) Policy: 2190P Highly Capable Programs

On a motion by Tony Kramer and seconded by Merian Juneau, the Board approved the second reading of the following policies:

- ❖ Policy: 3143 District Notification of Juvenile Offenders
- ❖ Procedure 3143P: District Notification of Juvenile Offenders
- ❖ Policy 5000: Recruitment and Selection of Staff
- ❖ Procedure 5000P Procedures for Recruitment and Selection of Staff
- ❖ Procedure 2190P Highly Capable Programs
- ❖ Policy: 2190P Highly Capable Programs



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. All were in favor. The motion was carried.

14. Executive Session at 6:30 pm per RCW 42.30.110 (g) ...to review the performance of a public employee. Scheduled for 15 minutes. Board Chair will reconvene regular session at 6:45 pm.

15. *On a motion by Tony Kramer and seconded by Merian Juneau, the Board approved a salary increase for the Principal to equal 20% more than the salary schedule for teachers in Taholah School District and to increase the Business Manager salary to \$70,000 per year. . All were in favor. The motion was carried*

16. *On a motion by Tony Kramer and seconded by Merian Juneau, the Board approved the removal of a staff member from employment with Taholah School District. All were in favor. The motion was carried.*

Adjournment at 6:56 pm.

Next Board meeting on January 16, 2019